

Dixon City Commission
Regular Session
Monday, July 14, 2025, 6pm

Dixon City Commission met in session Monday, July 14, 2025, 6 p.m. Attending were Mayor Terry Webb, Commissioners Randy Norman, Peggy Poole, Robert Brown, and Mandee O'Leary, City Attorney Lindsay Durbin, City Clerk Barb Goff, Code Enforcement Officer Chris O'Leary, and Code Enforcement Board members Sondra Norman and Stace Poole.

Minutes were approved on a motion by Commissioner Norman, seconded by Commissioner Brown, all ayes.

Bills were approved on a motion by Commissioner O'Leary, seconded by Commissioner Poole, all ayes.

Dixon Fire Department completed 19 runs in June.

Water loss for June was at 21.83%. Two leaks were repaired on Hwy 41A S and a significant leak was repaired on Hwy 41A N.

There are some excessively overgrown bushes from a private property covering part of S College. Mr. O'Leary has mailed a notice of violation to the property owner regarding issues including the overgrowth, and the time period to correct has elapsed. A citation with a fine is expected to be mailed soon.

Mr. O'Leary has mailed 20 notices since the last Code Enforcement Board meeting. Four of those cases have been closed, while 3 will be issued citations. Mayor Webb commended Mr. O'Leary on his work.

Commissioner O'Leary noted several holes in the walking trail at Baker Park, and one area of the trail where a culvert is caving in. She has also observed exposed screws on a deteriorating park bench. Public Works will address the walking trail and it will be requested to the Park, Playground and Recreation Board to address the benches.

The Park, Playground, and Recreation Board has authorized up to \$1200 from their funding to purchase materials to extend the fencing around the soccer field so that balls will not be able to roll into the woods or the lake. Board members have volunteered to complete the installation. Commissioner Brown made a motion to approve giving the Board permission to proceed with the project, seconded by Commissioner Poole, all ayes.

The Board is once again planning a Veterans Day Celebration, with the event to be held this year on November 15.

Commissioner Norman made a motion to approve an amendment to Ordinance 51.10, seconded by Commissioner Brown, all ayes. The amendment gives the City authority to disconnect water service to individual accounts if a leak is detected until repairs have been made.

Commissioner Poole made a motion to approve the City submitting an application for the County Priority Projects Program, seconded by Commissioner Brown, all ayes. If awarded, the reimbursement grant would allow 8 streets to be resurfaced for a final cost to the City of around \$13,000.

Commissioner O'Leary made a motion to renew the Street Fund CD for a term of 6 months and to transfer funds from the Street Fund to said CD to create a \$100,000 opening balance, seconded by Commissioner Norman, all ayes.

A motion to adjourn was made by Commissioner O'Leary, seconded by Commissioner Poole, all ayes.

Signed: _____

Terry Webb, Mayor

Barbara Goff, City Clerk

Dixon City Commission
Special Session
Wednesday, July 23, 2025, 4:15pm

Dixon City Commission met in a special session Wednesday, July 23, 2025, 4:15 p.m. Attending were Mayor Terry Webb, Commissioners Randy Norman, Peggy Poole, and Robert Brown, and City Clerk Barb Goff. Commissioner Mande O'Leary was absent.

The purpose of the meeting was to approve a supplement to the City's Code of Ordinances and to discuss and approve/deny a paid time off agreement for a city employee.

A first reading to approve a supplement to the City's Code of Ordinances was approved on a motion by Commissioner Poole, seconded by Commissioner Norman, all ayes.

After brief discussion, Commissioner Brown made a motion authorize employee Robert Hensley to use 40 hours of forthcoming vacation time, seconded by Commissioner Norman, all ayes. Mr. Hensley has incurred an extended illness recently and has already utilized all previously earned paid time off. A written agreement is to be signed by Mayor Webb and Mr. Hensley, which will include that if Mr. Hensley's employment should end before the vacation time has been earned back, hours may be deducted from his final paycheck. The decision was made pursuant to the Special Leave Policy within the City's Personnel Policy and Procedures.

A motion to adjourn was made by Commissioner Norman, seconded by Commissioner Poole, all ayes.

Signed: _____

Terry Webb, Mayor

Barbara Goff, City Clerk