

City of Dixon
Code Enforcement Board
July 22, 2026

City of Dixon Code Enforcement Board met on July 22, 2026. Attending were Board Chairman Sondra Norman, Board members Stace Poole, Teresa Johnson, and Janice Baker, Code Enforcement Officer Kim Turner, Mayor Terry Webb, and City Clerk Barb Goff. Resident Dennis Tyler was also present.

Minutes from the previous meeting were approved on a motion by Mr. Poole, seconded by Ms. Baker, all ayes.

TY 100 Fuquay – Mr. Tyler informed the Board that due to his job being out of town, he rarely checks his mail. When he did retrieve the notices from his PO box and discovered the citation for his property, he took immediate action. The property has been mowed, and he intends to have it mowed every other week. Mrs. Norman offered to provide a list of local landscaping contractors, to which Mr. Tyler agreed that would be helpful information. A list will be compiled and available for him to pick up from the City Clerk by July 24.

The citation balance for the property is \$690.80. Mr. Tyler requested the citation be reduced or waived due to what he believed was a quick response. Mr. Poole made a motion to cease the accumulation of fines from today, and the Board will discuss again at the next meeting, following inspections to determine continued maintenance is occurring, seconded by Ms. Baker all ayes.

Chairman Norman and Officer Turner will be meeting with the City Attorney to review the following cases:

GA&O 91 Lydia, BR 976 41A S, RI 98 Stegal, VI 113 Fuquay.

GI 191 Railroad – Ms. Gibson made a payment of \$25.00 on July 9, and nothing further has been received. Ms. Gibson was presented with the documents discussed at the June meeting also on July 9. She requested time to review the documents and stated she would bring them back to City Hall, but she has not returned nor submitted the signed documents. This fails to meet the agreement reached in the last meeting, and as such, the balance will “revert to the original total balance and interest of 6% will be added to the amount.”

NA 155 Railroad – There is an existing citation balance of \$268.80, which has had no response by payment or improvement on the property. A second citation will be mailed.

NA 130 Railroad – Ms. Turner will attempt to determine the responsible party for this property.

TU 282 41A S – A citation will be mailed.

BL 238 41A N and BL 475 132 W – The estate’s attorney has informed that the application for co-executor has been filed, but no further update has been provided.

GO 421 41A S – A notice of violation was mailed that allowed until July 27 for the property to be brought into compliance. At that point, Ms. Turner will inspect and determine if a citation should be mailed.

WO 372 41A S – A notice of violation will be mailed.

SC 1592 41A S – Ms. Turner will contact the property owner/landlord.

The following cases were closed:

FR 31 41A N, PA 1308 41A S, JE 590 41A S, LA 1587 41A S

At the request of the Board, Ms. Turner will inspect the following properties and will likely mail notices of violation:

FR 256 Lakeview, WH 276 41A S

A meeting was scheduled for August 26 at 1pm.

A motion to adjourn was made by Mr. Poole, seconded by Ms. Baker, all ayes.

A handwritten signature in cursive script, reading "Sondra Norman", written over a horizontal line.

Sondra Norman, Chairman

A handwritten signature in cursive script, reading "Barb Goff", written over a horizontal line.
Barb Goff, City Clerk